

**POLICY TYPE: BOARD PROCEDURES**  
**POLICY TITLE: UNEXPIRED TERM FULFILLMENT/VACANCIES**

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**BP-L2j** When a vacancy occurs on the Board of Education, the Board is required by law to appoint a person to fill the vacancy within 60 days. Should the Board not act, the president of the Board makes the appointment. Whether the appointee serves for the remainder of the unexpired term, or until the next election, or the next succeeding election depends on the number of days until the next regular biennial election and the number of years left in the unexpired term.

**BP-L3j** Accordingly:

1. If the vacancy occurs more than 90 days before the election and the unexpired term is for more than two years, the term of appointment is until the next election, when a successor for the remainder of the term is elected.
2. If the vacancy occurs *within* 90 days of the election and the unexpired term is for more than two years, the term of appointment is until the next *succeeding* election, when a successor is elected for the remainder of the term.
3. Otherwise, the term of appointment is for the remainder of the unexpired term.