

**POLICY TYPE: BOARD PROCEDURES**  
**POLICY TITLE: SCHOOL BOARD POLICY PROCESS**

---

**BP-L2h** The Board considers policy development one of its chief responsibilities. Policy proposals may originate from any source. The Board endorses for use in this district the policy development and codification system of the National Education Policy Network/National School Board Association (NEPN/NSBA), as recommended by the Colorado Association of School Boards. Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board of Education.

**BP-L3h** Accordingly,

1. Policy Adoption: Procedures to adopt policy proposals are as follows:
  - A. First meeting--the proposal shall be presented for a first reading, discussion and first vote. (The views of the public and staff shall be considered.)
  - B. Second meeting--the proposal shall be presented for a second reading, discussion and final vote. (The views of the public and staff shall be considered.)
  - C. The Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.
2. Policy Revision or Repeal: Procedures are the same as those for policy adoption.
3. Board review of regulations: The Board may review administrative regulations, but may revise or veto them only when inconsistent with Board policies. Regulations shall be officially approved by the Board when this is required by state or federal law or when strong community, staff or student attitudes make it advisable.
4. Policy Suspension: Any section or sections of Board policies may be suspended by a majority vote of Board members present at any regular or special meeting. This is not applicable to policies established by law or by contract.
5. Policy Waiver: School level accountability committees may request a waiver of Board policy to facilitate attainment of a school-level goal. The request for waiver or renewal of a waiver must be supported by a majority of committee members and the building principal. Waivers may be granted for two years or renewed without limit for additional two-year periods after Board review. Requests must be received by the Board at least 60 days prior to implementation. The Board will respond in writing within 60 days of receipt. The waiver or renewal request must include:
  - A. documentation on how the policy prohibits the school from achieving a school goal and how the waiver would assist in achieving the goal
  - B. expected outcome and financial impact of the waiver or waiver renewal
  - C. duration requested for the waiver or waiver renewal

Monitoring Method: Internal Report  
Monitoring Frequency: Annual- Mar

Adopted: December 12, 2005