

BP-L2d

All meetings of three or more members of the Board at which any public business may be discussed or any formal action taken shall be open to the public at all times except for periods in which the Board is in executive session. All such meetings will be properly noticed and minutes will be taken and recorded as required by law. No business may be conducted unless a quorum is present. A quorum shall consist of a simple majority (more than half) of the members serving on the Board.

1. Regular meetings of the Board of Education shall be held on the second Monday of each month at 6:30 p.m. unless otherwise established by the Board. The location of meetings will be designated on the annual Park County School District Re-2 Board of Education calendar.
2. Special meetings of the Board may be called by the Board president at any time and shall be called by the president upon the written request of a majority of the members.
 - A. The secretary of the Board shall give written notice of any special meeting to each Board member at least 72 hours in advance of the meeting if mailed and 24 hours in advance if hand-delivered personally to the member. The notice must contain time, place and purpose of the meeting and names of the members requesting the meeting.
 - B. Any member may waive notice of a special meeting at any time before, during or after such meeting, and attendance at a special meeting shall be deemed to be a waiver.
 - C. No business other than that stated in the notice of the meeting shall be transacted unless all members are present and agree to consider and transact other business.
3. Work sessions and retreats may be scheduled by the Board to conduct planning and brainstorming and to discuss the problems, issues and needs of the district.
 - D. Work sessions or retreats shall be open to the public.
 - E. No action shall be taken during such sessions.
 - F. Public notice of the session, including the topics for discussion and study, shall be provided.
4. Except as otherwise specified by state law or Board policies pertaining to its own operating procedures, the Board shall operate by the rules prescribed in *Robert's Rules of Order, Newly Revised*. It shall be the responsibility of the Board president to utilize such rules when appropriate to do so. Under Robert's Rules, these parliamentary rules of order may be suspended by a two-thirds vote.

POLICY TYPE: BOARD PROCEDURES
POLICY TITLE: SCHOOL BOARD MEETINGS

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1. Regular meetings of the Board of Education shall be held on the second ~~Monday~~ Thursday of each month at 6:30 p.m. unless otherwise established by the Board. The location of meetings will be designated on the annual Park County School District Re-2 Board of Education calendar.
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Monitoring Method: Internal Report
Monitoring Frequency: Annual- Dec

Adopted: January 9, 2006
Amended: September 13, 2012